



# BUYERZONE CHECKLIST

<https://buyerzone.gov.ie/account/login>

## HAVE YOU REGISTERED FOR AN ACCOUNT?



### USERNAME & PASSWORD

Use username/registered email address. Password to be 8 characters with upper case letter, number & symbol. Previously used passwords/names will be rejected



### WHITELIST

if the email address of is not a gov.ie address, it must be added to the Whitelist before registration by Customer Support

### USE GOOGLE CHROME

Please use Google Chrome browser to access buyerzone.gov.ie Not accessible through Internet Explorer as Microsoft support has ended. Other browsers have varied results.




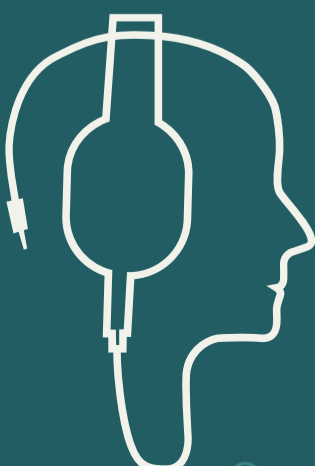
### CHECK YOUR EMAIL



To access the Buyerzone site or change your password you will need access to the email account of the address you used during registration for a login link.

### CLEAR YOUR CACHE

Click  at the top right of browser window then >More tools > Clear browsing data. Choose a time range of 'All time'. Check boxes next to 'Cookies and other site data' and 'Cached images and files', Click 'Clear data'.



### CONTACT SUPPORT

If, after all these troubleshooting steps, your issue cannot be resolved. Contact Customer Support on +35317738000.